

## UUCV Music Scholarship Guidelines

**What is the purpose of the UUCV Music Scholarship?** – UUCV wants to ensure that all members have the opportunity to participate in UUCV’s music program. We understand that some individuals cannot afford all the costs associated with this participation. We offer financial assistance as funds allow. We recognize the need to strike a reasonable balance between funding a compelling need and maintaining funding in the Music Reserve Fund.

**Who is eligible?** – Any UUCV member who has shown a dedication to UUCV may apply for themselves or on behalf of their children. All eligible members are encouraged to apply.

**What criteria will be used to review the application?**

- You (or in the case of a child, the parent/guardian) are a UUCV member who has shown a dedication to the church
- The assistance will benefit UUCV’s music program
- The request has merit
- You need the financial assistance
- Music Committee and Music Director deem the request is reasonable
- The Music Reserve Fund has adequate funding

Examples of eligible expenses:

- Entry fees to UU music training, UU workshops, etc.
- Partial assistance with child care in order to participate as a performer in UUCV music event(s)

Examples of expenses that are typically NOT eligible:

- Buying an instrument
- Paying for music lessons
- Personal expenses for non-church activities

**How do you apply?** – Fill out the attached application and submit as indicated.

**When is my application due?** – You can apply at any time.

**Who makes the decision?** – The Music Committee in consultation with the Music Director. Any information disclosed is reviewed by the Music Committee and the Music Director only and held in the strictest of confidence.

***All decisions made by the Music Committee and the Music Director are final.***

**How long will it take The Music Committee & Music Director to decide?** We will do our best to make our decision within 30 days, but it may take us longer in some situations.

**How will the payment occur?** – Generally, if the reimbursement is a fee for a workshop or similar, UUCV will make the payment to the group sponsoring the workshop/etc. If the reimbursement is to assist with childcare in the home or similar, the payment would be made directly to you. If you have a receipt, please submit with your payment request.

**What am I required to do?** – Use the funds for their stated use. Ensure your funds are used to support the UUCV Music Program.

**Can a scholarship be terminated?** – Yes, when circumstances warrant this action.

**Is there a limit on how much funding is available?** – Yes. Generally, no more than 10% of the Music Reserve’s General Fund as of July 1 each year may be paid out each fiscal year to support the UUCV Music Scholarship program.